How to access Course Reserves from Webcampus/Canvas

Login to your Webcampus/Canvas course. Click on “Course Reserves” on the left side menu. Both students and instructors can view reserves by clicking “Course Reserves”. The instructor view of reserves allows new items to be added, existing items to be edited and reused, and all other navigation of reserves. Student view will allow only viewing/accessing and sorting of reserve items.

If it is an instructor’s first time logging into Course Reserves for the course, the instructor may first be asked to choose the course semester.

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**Figure 1** Screen shot of Webcampus Canvas course home page, highlighting the course reserves link